



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHRI KALMESHWAR VIDYAPRASARAK SAMITI'S ARTS, SCIENCE AND COMMERCE COLLEGE. HOLE-ALUR.
• Name of the Head of the institution	Dr.S.V. ANDANASHETTRA
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08381266035
• Mobile no	9449610257
• Registered e-mail	skvpcollege@gmail.com
• Alternate e-mail	
• Address	SHRI KALMESHWAR VIDYAPRASARAK SAMITI'S ARTS, SCIENCE AND COMMERCE COLLEGE. HOLE-ALUR.
• City/Town	HOLE-ALUR, TQ.: RON, DIST.: GADAG
• State/UT	KARNATAKA
• Pin Code	582203
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status		Grants-in aid			
• Name of the Affiliating University		KARNATAK UNIVERSITY			
• Name of the IQAC Coordinator		Dr. M.N. KADAPATTI.			
• Phone No.		9916845121			
• Alternate phone No.					
• Mobile		9916845121			
• IQAC e-mail address		drmnkadapatti@gmail.com			
• Alternate Email address					
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.skvpdegreeholealur.org/			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.0	2005	28/02/2005	27/02/2010
Cycle 2	B	2.67	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			01/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of			No File Uploaded		

IQAC		
9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Focus on organising National, Regional and State level seminars, Conference, Workshops faculty development Programmes, Training Etc., 2. Continues focus in improving teaching-learning infrastructure and ICT equipments and their maintenance for quality enhancement. 3. The college is also constantly trying to develop better student mentoring system. IQAC conduct student satisfactory surveys.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Promoting young faculty members to undergo Orientation Programme, Refresher Course, FDP, FIP, different workshops, etc. conducted by various HRDCs across the country.	The IQAC has created a forum for sharing information among the young faculty members regarding different courses conducted by various HRDCs across the country. Each stakeholder has been sensitized about the importance of such programmes/ courses as these courses open up vistas of new knowledge so important to nurture the quality culture of the college.
Promotion of inclusiveness and better environmental practices in the College such as greater adoption of solar energy, Solid Waste Management and Water Resource Management.	As a result of the IQAC initiative towards promotion of inclusiveness and better environmental practices in the college, strong emphasis has been laid on the greater adoption of solar energy, solid waste management, and water resource management.
Developing and Promoting Innovation in Teaching- Learning	Developing and Promoting Innovation in Teaching- Learning the new normal and greater adoption of ICT in teaching-learning has become incumbent. Most of the departments of the college conducted orientation programme for UG-I and PG, Semester-I students for making them aware of their curriculum
13. Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	07/02/2022

15. Multidisciplinary / interdisciplinary

Not applicable to the current year.

16. Academic bank of credits (ABC):

Not applicable to the current year.

17. Skill development:

Not applicable to the current year.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not applicable to the current year.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Not applicable to the current year.

20. Distance education/online education:

Not applicable to the current year.

Extended Profile

1. Programme

1.1 121

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 600

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **250**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **176**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **17**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **22**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 **121**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **600**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **250**

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Data Template	View File

3.Academic

3.1 **17**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	22
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	18
Total number of Classrooms and Seminar halls	
4.2	6.45
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For the effective implementation of the course curriculum, with the support of college IQAC, senior faculty members, proper planning made before the commencement of the semester. During the meeting, previous years performance at the semester end examination is analysed and based on the outcome of the semester end result, remedial classes for slow learners are conducted by respective subject teachers. The institution is very much focused in shaping the prospects of students and transforming them to become sensitive to their surroundings and become socio-economically responsible. The curriculum is very much designed by the BOS, Karnatak University, Dharwad. The goals and objectives of the college are transmitted to the students by the efforts of the effective teaching on par with the curriculum. With regard to the effective implementation of the curriculum, teachers are asked to submit the teaching plans to the Principal at the beginning of the semester. Teachers are exhorted to follow the structured syllabus. In addition to the prescribed syllabi, teachers also involved in

cocurricular activities like seminar, assignment, study tours, etc. The smooth functioning of teaching learning process is ensured by regular monitoring of the curricular, cocurricular and extra curricular activities of the current academic year.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College prepares calendar of event based on the University calendar of event. The IQAC actively involved in the preparatio of calendar of event. In coordination with Principal and all the faculty members, collects the suggestions and recommendations for the conduct of course enrichment activities based on existing syllabi, budget requisition from respective department for inviting academicians, professionals and entrepreneurs to deliver special lectures. Once the calendar of event is prepared and published by the Institution, Principal and IQAC regularly monitor to ensure the planned activities are implemented based on scheduled time slot. During the year, some of the department has planned to conduct special lectures on a specific date. Accordingly, all the activities been carried out based on the calendar of event. Similarly, college conducted internal tests confining to the calendar of event. Students are well informed about the code of conduct and guidelines issued by the University with regard to compulsory attendance to theory and practical classes. Minimum of 75% of attendance has to be complied for getting eligible for applying semester end examination. Students overall academic efficiency is regularly monitored through performance in internal tests, extra curricular activities, submission of assignment and semester end result.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate

B. Any 3 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

90

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Of the total no.of subjects for B.Com. and B.A., there are some subjects which specifically highlights towards cross cutting issues in subjects like; Indian Constitution, Human Rights, Environmental Studies, Human Resource Management on Professional Ethics, Gender Issues, Human Values, Environment and Sustainability. During the year, college has invited subject experts to deliver special lectures on Gender Equity. With the active support of NSS, YRC college has conducted some of the activities on cross cutting issues i.e., greenery initiatives, sappling of plants, promotion of greenery initiatives, etc. College has encouraged faculty members for conducting activities on cross cutting issues and accordingly, commerce students enlightened on professional ethics in the field of job market and also conducted special lectures on duties and responsibilities as a good citizen. During the year, college also conducted awareness programmes on cross cutting issues i.e., environment and sustainability at the neighbouring villages, surrounding places of the college. College strived its best to inculcate the social and moral values among students and staff so as to become a model citizen.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

150

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	C. Any 2 of the above
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from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

193

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

228

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College has adopted some of the policy to identify the learning level of students. At the time of admission for the fresher, Admission Committee members measure the learning level of students in identifying the learning ability in curricular, cocurricular and extra curricular activities. Some of the parameters implemented to identify the learning level for the freshers are ; (a) overall % of score at the qualifying examination (b) Marks scored in English subjects (c) academic overall excellence in higher education. In addition to this, college tries to identify their hidden talents, achievement in cultural events, etc. Soon after the admission, the Admission Committee reviews the overall performance of students at the entry level and resolved to conduct bridge course for non commerce students, English communication skills for below average and average students so as to learn minimum of communication skills in English. Similarly, during the year, due to the pandemic circumstances, college this process has not initiated but however, some of the department have engaged special class to bridge the gap. Similarly, after the admission, the learning level identified through students active participation in curricular, cocurricular and extra curricular. Students who have scored least marks in internal test and semester end examination are identified them as slow learner and students who excel in their internal test and semester end result are identified as advanced learners. Most of the department have conducted remedial classes for slow learners and nurtured the advanced learners to further excel in their academic proficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
678	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts student's centric methods that focus on overall development of the students and also prepare them to the present requirements. The college has a desirable and value based methods to explore the abilities and strengths of students. The experimental and problem solving methods are used for overall development of the students. For the experiential learning, college has well equipped computer laboratory, which is installed with necessary software based on course curriculum. To gain the English communication skills, college has established language laboratory. This facility has enabled students to gain English communication skills. College has science laboratories for science students wherein they can experiment based on course curriculum sufficiently. College also has established digital web library so as to facilitate remote access to students and faculty members. With the help of this facility, students and staff can access study materials which are available on this platform. College also has given ample scope to students in participative learning. During the year, college has conducted group discussion, quiz competition, elocution competition on different subjects and also encouraged students to coordinate themselves and organize debate competition on specific topic based on course curriculum. Problem solving methods have been adopted mainly for the students of Commerce and Science, case study analysis and interpretation of financial statements are the methods employed here.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College has upgraded some of the class room with ICT enabled and also registered for INFLIBNET N-List for remote access. To disseminate the course curriculum effectively, majority of the faculty members adopted to deliver their lecture using ICT. College has given a separate computer installed with necessary software for recording purpose and also provided earphone. Due to the SOP to follow the COVID-19 rules, faculty members have recorded their lecture and published on college website. Some of the teachers created their own Youtube channel and published the subject related lectures. College has enhanced the internet speed and also wi fi provision so as to access the data at ease. Our Library is enriched with course related e-learning resources. This has motivated teaching fraternity to utilize the available resources and provide necessary study materials to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is the mirror of the success of teaching, this helps in upgrading the graph of the students academic success. The institution ensures that all the students are aware of the evaluation process, PO's and CO's through the college prospectus which is updated annually. Every department regularly announce during the class about the compulsion of attending classes and must maintain minimum of 75% of attendance as per the guidelines. Every faculty members submits the Daily Dairy and students' attendance register for further evaluating the shortage of absentees. Absentees are asked to provide the genuine reasons for being absent for the theory and practical classes. Similarly, students who have participated in extension activities, NSS special campus, etc After finding the validity of absentism, most of the faculty members do engage extra classes, provide additional study materials so as to enabling them cope up the course curriculum. College is very much dedicated to shape the career prospects of every students studying in the campus. College has active Examination Committee. The Committee conducts Internal Tests as per the Calendar of Events. Dates for the Internal tests/submission of assignment are notified on the college notice board and announced by faculty in the respective classes at least a week in advance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has active Examination Committee which is entrusted to conduct smooth conduct of internal and semester end examination. The examination committee has confined to the academic calendar of event and conducted internal test as per the schedule. Soon after getting the tabulated score sheet from respective faculty members, Examination Committee do notify students about any deviation or grievances with regard to internal test but during the year, no students have claimed any grievances on examination related issues but however, some of the students have sought suggestions from respective subject teachers before applying for revaluation, challenge evaluation, etc. One faculty member is entrusted to guide students for revaluation, etc. During the year who all have sought guidance from concerned faculty members before applying revaluation, some of them got good marks after revaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The graduate attributes of the students are derived from the vision, mission and goals of the institution. The POs, PSOs and COs which are holistic development of career prospects of students are displayed on the website and the same is communicated to faculty members and students during orientation programme, professional and faculty development programme. The scope of pursuing BA, B.Sc. and B.Com. in job market, higher education, employability, etc., are elaborated and published on college website. At the time of orientation programme students are well informed about the programme outcome and course outcome. The subject teachers communicate the students about the course outcomes and programme outcomes. They are informed about the possible career opportunities after the completion of the programme prescribed. The students studying in B.A. program are expected to come out with the following qualities to achieve their ends- After graduation students have the following scope for higher education i.e., PG courses i.e., M.A., MSW, Master of Library Science, PG Diploma courses, B.Ed., LL.B., etc and this programme gives scope for Competitive Examinations conducted by competent agencies i.e., KPSC, UPSC and other reputed Institutions. After successful completion of B.Com. degree, it gives scope for higher education and also professional courses. Students can continue for M.Com., M.Com.(CS), MBA, MBA(IT), MSW, LL.B., . CS, ICWA, PGDBM, PGDCA, B.Ed., etc.,.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers various programme with clearly defined outcomes. Programme specific outcomes and course outcomes are in sync with each other. The effectiveness of this sync is validated by a systematic process of collecting and evaluating data on programme and course learning outcomes and use them to overcome the barriers to learning. The student learning outcome is done by measurement tools like seminars, tests, assignments, projects, field works etc. The college uses it to overcome barriers to learning. College has ensured sufficient learning resources based on prescribed syllabus at the central library and also facilitated competitive related magazines, journals in the central library. To enrich the course curriculum, college also conducts study tours, field work, visit to Banks, financial Institutions, study tours, etc. Students are encouraged to present a topic at inhouse seminar. Provided students with good opportunities to develop skills, ability to formulate problems, to develop creatively, to synthesize information, and to communicate effectively. College do conduct subject related special lectures through eminent academicians and professionals. To prepare students academically competent, every faculty solve previous question papers, provide them sufficient time to practice in different laboratories, Soon after the declaration of university result, with the active participation of IQAC, the overall academic performance of the student is analysed which covers higher, average and below average scorer. College has maintained the cumulative record which indicate the progression of learning abilities of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

185

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has facilitated necessary infrastructural facilities and enhanced the learning resources from time to time based on the feedback College has established well equipped computer laboratory and installed with necessary software. Basic Computer skills is provided to BA students and trained them with sufficient practical session in the computer lab. Similarly, to enrich the prevailing course curriculum, the Department of Commerce has established Commerce Laboratory, facilitated with computer, internet connectivity and information regarding share market, Bank Account Opening forms, etc., The department of Commerce guide students batchwise exploring them on procedure to be followed for opening DEMAT Account, information about stock exchange, buying and trading shares, banking operations, etc. Based on the feedback of stakeholders and demand of the faculty members, college has subscribed academic journals and also facilitated remote access for getting learning resources. The advanced students are encouraged to present a topic of syllabus at inhouse seminar and

also guided them to compete and present articles at seminars organized by neighbouring Institutions. During the year, college has invited academicians to deliver special lecture based on course curriculum and also current trend. College has given ample scope to faculty members to expose their expertisation to neighbouring Instituiton so as to enable overall student folk to gain the knowledge and additional information about course curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social commitment is an integral part of the college vision. Student and faculty programs emphasize the critical significance of social outreach programs for holistic development and

integrated learning. The college conduct neighborhood community activities and value based activities through NSS, Red Cross, etc. The important activities include celebration of International Yoga Day, World Environmental Day, Women's Day, National Unity Day, Sadbhavana Day, Teachers Day, Gandhi Jayanti, National Science Day etc. and participation in community development programs, Health awareness program, Gender sensitizing Program, Environmental Awareness Program, Pulse Polio Program, Blood Donation Camp, Health Checkup Camp, etc. The students and faculty members responded to natural calamities and issues by generously contributing to relief fund and also rendered remarkable service during COVID-19 Pandemic. The activities conducted in and out of the college enhance the student's academic learning ability and inculcate the values and skills in them. During the year college has conducted awareness programme on COVID-19 and also conducted vaccination drive to localites.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

110

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To implement the plans and achieve the desired goal, the departments have created adequate infrastructure in terms of State of art laboratories, computer labs, libraries, faculty rooms, classrooms, and seminar hall with audio-visual facilities. The departments are maintaining a conducive environment for the students to achieve their dreams.

SKVP has a well-developed high-tech campus equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under:

(a) Learning Resources include resources and infrastructure required for the library, laboratories, computer center, classroom teaching, events, meetings, and conferences (Jubilee Hall).

(b) Support facilities include hostels, seminar halls, committee rooms, sports grounds, and crèche.

(c) Utilities include safe drinking water, restrooms, and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure.

Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties. Apart from the central facilities, such as Computer Center, Library laboratories that cater to students from other faculties.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides better infrastructural facilities for the indoor and outdoor games. Department of Physical Education stimulated students by providing expert training guidance. The students participate in all university level sports related activities and competitions.

Infrastructure for Yoga

Yoga practice is a gift of Indian heritage to peaceful global life. It is conducted in Auditorium

Hall. Yoga day is celebrated in indoor and open space in the campus.

Infrastructure for cultural activities

The college takes the participation in different events like Plays, Mimes, Folk Dance, One Act Plays, Street Plays etc. in

university inter-collegiate, State and National level. The annual gathering function is also celebrated in the college each year to mark the birth anniversary of students of college are provided with expert trainers' guidance available in the premises. A separate cultural committee is formed in the college which maintains the record of the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.65

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not yet automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.65

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24090

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are updated and upgraded continuously as per the requirements and changing technology. The entire Institute is Wi-Fi enabled with necessary firewalls and computer labs are connected through LAN with internet facilities. A dedicated internet connectivity of bandwidth 100Mbps (1:N) is provided by BSNL. the campus is Wi-Fi enabled to promote digital flow. Faculty and Students can avail the Wi-Fi facilities 24X7, 365days. Internet facility is provided to the classrooms, laboratories, the offices & through Wi-Fi. Wherever high-speed connectivity is required wired connection through CAT-6 LAN services is provided to the departments. A dedicated computer centre with 36 desktop systems provided for browsing & accessing e-resources in computer labs in each department. The Institute has an Internet registered domain name <http://skvpdegreecollege.org>,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution		A. ? 50MBPS
File Description	Documents	
Upload any additional Information	View File	
Details of available bandwidth of internet connection in the Institution	View File	
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
6.65		
File Description	Documents	
Upload any additional information	No File Uploaded	
Audited statements of accounts	View File	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
Classroom management:		
Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the College. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in classroom to make sure of the safety and the security of all students, teachers and equipment.		
Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance		

Contract (AMC) of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college.

Laboratory

As the College has Science departments, the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, the same is maintained through AMCs.

1. Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures to minimize the causalities.

2. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

332

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

332

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

315

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

315

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:
Class Representatives: all classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned HoDs/Class teacher. Director interacts with class representatives' at-least once during the semester. **Student Clubs (department level):** departments organize the engineering activities through student clubs. Each club is run by students. Clubs have well defined structure & assigned roles. **Cultural and Sports Committees:** Students have strong representations in all cultural and sports committees. They help in organization and management of events. Major events include annual sports competition Annual cultural event.

Placement Committees: student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives at campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association in our college, but student voluntarily visit the college and help out the students by sharing their text books and the notes. gives special lecture on career guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

MISSION

- To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.
- To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- To mould the student as a golden citizen.
- To create a learner-friendly environment to make learning a joyful and fruitful experience.
- To foster scientific skills and academic excellence in this rural area.

VISION

Empowerment of common rural students through quality education to meet the global challenges at the lowest cost.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the academic calendar provided by the University to which it is affiliated and describes about admission, internal assessment, extracurricular activities and its analysis etc.

-Under the direct supervision of principal all the departments of the institute function.

-Day to day academic activities of the departments is taken care by the HOD's.

-The principal as a representative of the institute leads its faculty members and HOD's in all academic matters. He encourages and co-operates the HOD's and faculty members in ensuring a proper academic environment in the institute which may benefit the students.

The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute, who has been entrusted with the responsibility of implementing the programs and policies.

For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 37 years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". Both perspective and strategic plan

documents are available in the institution.

The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

Strategic Plan

- Planned to introduce job oriented courses
- Offering certificate courses through various excellences
- Introduce skill development and value oriented courses

Implementation

- Extension activities were carried out through NSS / NCC and various department.
- Staff Development Programmes were conducted to enhance the skill and knowledge of the teaching and non-teaching staff
- More students from the socially deprived society were admitted with nominal fee, merit scholarship

The college established functional Memorandum of Understanding with various organizations for skill development training

- To conduct skill Oriented training programmes like softs Skills, Job Oriented Trainings
- To identify and train the youth from rural areas in sports activities in the second campus
- To Improve the employability skills of the students
- To encourage the students participating in co-curricular/ extracurricular activities
- To encourage the Faculty for Paper publishing & UGC approved national and international journal Publishing

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

ADMINISTRATIVE SETUP:

With the hands-on experience of the management, the Institutional Management is designed scientifically with transparency to get the optimum results out of it. A hierarchical setup is established from top management to the level demarking the Duties, Responsibilities, Accountability, and Authorities at every stage. SKVP was established in 1986.

Governing Body:

The Institution has a Governing Body. It is a policy-making body of the Institution and meets frequently and discusses the agenda prepared by the Principal. It reviews the institution's performance and decisions taken in the previous meeting and also approves the policy decisions. The budget for the current academic year is finalized. All new proposals are discussed and decisions are taken.

IQAC Functions:

- IQAC is responsible for fixing quality parameters for various academic and administrative activities · monitoring the organization of class work and related academic activities.
- Conducting Internal Quality Audits periodically to verify the effectiveness of measures taken in reaching the quality parameters.

Recruitment of Faculty/Supporting Staff:

- Advertisements are published in the state newspapers.

· Interviews are conducted by a panel consisting of senior faculty, Head of the Department, External subject expert, Principal and Chairman.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://skvpdegreecollege.org/admin/Organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff. Besides the above, the following benefits are

given to the teaching and non-teaching staff.

Avenues for Career Development and Progression. Annual orientation, workshops for teaching staff at the beginning of every academic year. Initiation and training programmes for the newly recruited staff. Various other training programmes such as item writing, research project etc for teaching fraternity, training on Public Finance Management System, Ms-Office non-teaching staff, and waste management, operating fire extinguisher training for domestic staff o Seed Money provided for faculties to encourage them to undertake research projects

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

SKVP College strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education, together with all amendments made therein from

time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance-Based Appraisal System (PBAS).

b) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weight-age for these contributions in their overall assessment.

d) The faculty members are informed well in advance of their due promotion.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the

institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency.

Process of the internal audit:

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process has been followed for the last five years

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

2. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution carries out a number of academic and administrative activities throughout the year. The IQAC plays an important role in the planning, execution and evaluation of all these activities.

- **Preparation of Academic Calendar:** Once the academic calendar of the University is received, the IQAC prepare the academic calendar of the institution following the schedule of important administrative and academic events decided by the University.

The Chairpersons of all the committees and the Heads of all the Departments are asked to prepare a plan of action to be implemented throughout the year. The IQAC collect their planning and prepares the calendar of the institution accordingly and gets it uploaded on the institution's website.

- **Preparation of Action Taken Report:** At the end of the academic year, the IAQC prepares the Action Taken Report. The report contains the important details of the events held by various committees and departments throughout the year. After approval from the Head of the institution, it is uploaded on the institution's website.

- **Preparation of the AQAR:** This is the most important job of the IQAC. The entire team see to it that the report is prepared effectively and is submitted in time. Once it is approved by the NAAC, it is uploaded on the institution's website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

All students are provided with the Student Diary that provides all details relevant for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

D. Any 1 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is well prepared to handle and respond to gender sensitive issues and provide an environment where men and women can work together with a sense of personal security and dignity. For this purpose the institute has setup gender sensitization cell. The cell engrosses the awareness about gender issues and working towards and creating an enabling environment of gender justice.

Main objective of Gender Sensitization cell are:

- To make the young boy's and girl's gender sensitive and create positive values that supports the girls and their rights**
- To provide overall guidance to the peer group in integrating/mainstreaming gender in all activities of the Institution in the form of focused group discussions, debates, poster making competitions etc.**
- To provide an integrated and interdisciplinary approach to understand the social and cultural constructions of gender that shapes the experiences of women and men in society**
- To generate the awareness in regard to equality in law, social system and democratic activities.**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: For the collection of waste, floor wise separate bins are kept. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts. Garbage is segregated into wet and dry bins. Canteen and Hostels wet garbage is disposed of in the composting plant prepared specially for this purpose in the institute. Liquid Waste Management: Regular maintenance is kept of taps, drainage and water pipelines. As the institute is located in the Holealur which is rural area, the liquid drainage system (sewerage system) of the Municipal Cooperation is used for the institute's liquid waste disposal purpose. By using standard methods liquid waste is disposed safely. Micro scale technique is used in the laboratories where chemicals are used for the studies at UG, to reduce the wastage of chemicals. Neutralization process is also used to dilute the solutions E- Waste management: The College has taken steps for proper
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disposal of all kinds of electronic waste, such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS etc. e-waste management and disposal committee members take initiatives to manage the waste in the campus. The major sources of e-wastes at our college are outdated computer monitors, printer cartridges, mouse, keyboards, etc.; these are periodically disposed. Refilling of the printer cartridges is done outside the college campus. We use network printer in our computer lab to reduce the number of independent printers.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

o build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in launching the Plantation Programme wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions.. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day vigorously. 'Samvidhan Divas' Constitution day was celebrated on 26th November 2020 and students have participated in with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. The Faculty members of all departments have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several programs like Academic programs like webinars, Conferences, Expert talks, Bright talks etc which have enriched the awareness about these aspects.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SKVP College is one of the leading centres of excellence. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice -I

1. Title: Counselling & students Development Cell.

2. Objectives: The primary goal of cell is to help pupils develop their inherent potential. To increase their knowledge of their untapped potential through behavioural, career planning, academic, and creative approaches, and to give them the confidence to take on current and future problems. The goal of the counselling and student development cell is to give students the tools they need to handle both professional and personal challenges with confidence and a positive outlook.

3. Context: To meet the demands of the workplace, assist students discover and develop their inner potential, and support management students in overcoming obstacles and facing challenges on the personal, professional, and academic fronts with confidence.

1. Title: Improving Teaching-Learning Process

2. Objectives:

- To ensure the completion of syllabus in alignment with the academic schedule of each department.
- To improve pass percentage at the university level examinations.
- To encourage faculty members to adapt to technological advancements including ICT adoption in class room teaching

3. Context:

The syllabus coverage in some cases is being hurried and towards the end of the semester where information is being crammed at once. This combination of slow progress at the beginning and rushed learning later on should be avoided, allowing students ample time to understand the topics and absorb the knowledge.

File Description	Documents
Best practices in the Institutional website	http://skvpdegreecollege.org/admin/pdf/7.2%20Best%20Practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. The SKVP Arts, Science and Commerce College have committed itself to the task of inculcating social values and responsibilities in its students.

In line with its vision of working towards the socio-economic development of the country, the SKVP College has taken utmost care to give back to the community. Several student committees are formed to carry out the duties towards society.

The institute ensures that the social values and feeling of giving back to the society is not limited to the NSS unit. In addition to the activities by NSS, many students too come up with ideas to contribute to society too, and at GST, we encourage them to go forward by supporting them in executing the ideas. The students have conducted donation drives for flood affected people in the past.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff

- To inculcate learning through add on courses.

- To continue to provide holistic value based education
- To inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To stimulate the academic environment for promotion of quality in teaching-learning process
- To undertake quality-related research studies, consultancy and training programmes
- To conduct various activities that will help students and staff to develop these skills
- To increase Extension activities
- To develop more formal linkages through MoUs
- To facilitate continuous up-gradation of the college
- To organise more workshops and seminars
- To create awareness and initiate measures for protecting and promoting environment
- To promote Research by students and Faculty
- To monitor Quality Assurance and Quality Enhancement activities
- To support various Staff Welfare measures.
- To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages
- To foster and strengthen relationship through Faculty and Student Exchange Programmes
- To devise techniques to improve Teaching Learning & Evaluation process
- To continue to provide formal education to needy and deserving students
- To arrange career guidance programmes
- To emerge as an exemplar to other colleges

